

Notice of AGM

Summarised financial statements

Form of proxy

Notice of AGM

NOTICE IS HEREBY GIVEN that the 67th Annual General Meeting of The Institute of Advanced Motorists Limited (“the IAM”) will be held at 1 Albany Place, Hyde Way, Welwyn Garden City, AL7 3BT and online using the following link: <https://iamroadsmart.net/AGM2023> on Thursday, 16th November 2023 at 10.30am. Full details of matters to be discussed, proposed resolutions and information regarding attendance and proxy appointment can be found at the following site: www.iamroadsmart.com/elections2023

General Nature of Business:

1. To receive and consider the Report of the Council and the financial statements for the year ended 31 March 2023.
2. To Elect council members:
 - 2.1. Tom Kelman retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers himself for re-election.
 - 2.2. Victoria Milford retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers herself for re-election.
 - 2.3. Sarah Whiteside-Jones retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers herself for re-election.
 - 2.4. Angela Bell retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers herself for re-election.
 - 2.5. Rupert Newman retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers himself for re-election.
 - 2.6. Mark Powell retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers himself for re-election.
 - 2.7. Mark Armitage retires from the Council at the Annual General Meeting under Article 23, and being eligible, offers himself for re-election.
 - 2.8. Nick Lomas retires from the Council at the Annual General Meeting under Article 21, and being eligible, offers himself for re-election.
3. To consider, and if thought fit, pass resolution[s] in accordance with article 9.2.2 of the IAM’s Articles of Association to increase the membership subscription fee payable to the IAM for both Ordinary Members and Fellow Members, to the amounts recommended by the Council. Details of the Council’s recommendations can be found using the above link.
4. To deal with any other ordinary business of IAM.

A member entitled to vote at the Annual General Meeting may appoint a proxy to attend and speak and vote in his/ her stead. A proxy need not be a member of the IAM. A form of proxy and all relevant instructions are included with this notice as are the summarised financial statements and a link to the Report of Council and full audited financial statements. Advance questions on the summarised financial statements, the full financial statements or the Report of the Council should be submitted to arrive at least seven days in advance of the meeting (i.e., by 10:30 am on Thursday, 9th November 2023) to allow sufficient time for responses to be researched properly and delivered at the AGM. Advance questions should be submitted in writing, either by email to company.secretary@iam.org.uk with 'AGM Questions' in the subject line or by letter addressed to the Company Secretary at IAM RoadSmart, 1 Albany Place, Hyde Way, Welwyn Garden City, AL7 3BT.

Join Zoom Meeting

<https://iamroadsmart.net/AGM2023> (please ensure 'AGM' are capital letters)

Meeting ID: 897 3249 0508

Passcode: 107925

You can join the AGM via mobile phone; to do this scan the QR code:



If you wish to attend the AGM in person, please email agm@iam.org.uk with 'AGM Attendance' in the subject line and indicate your intention to be present at the meeting. Your email should be sent no later than Thursday 9th November 2023, to allow sufficient time for appropriate logistical arrangements to be made. You will still be permitted to attend the AGM if you do not let us know by this date.

All members are encouraged to vote using the proxy form, appointing the Chair or another attendee as their proxy, and ensuring the form is returned by email or post to arrive by 10:30 am on Tuesday 14th November 2023.

BY ORDER OF THE COUNCIL

Andrew McLachrie, Company Secretary, 13th October 2023.

Registered Number 562530, Registered Charity Number 249002 (England and Wales), SC041201 (Scotland). 1
Albany Place, Hyde Way, Welwyn Garden City, AL7 3BT.

Information regarding votes of members at General Meetings

The Articles of Association (Articles) of the IAM specify the way in which members can vote at General Meetings. A copy of the Articles can be found on the members' areas of www.iamroadsmart.com or a hard copy can be requested from the address at the foot of the proxy form.

At any General Meeting, a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is demanded by the Chair or by at least two members present in person or by proxy. If a poll is demanded, all proxy votes are then counted in the poll. The Chair has indicated that he will be demanding such a poll for all resolutions proposed at the Annual General Meeting on Thursday, 16th November 2023. Arrangements will be made to facilitate votes being cast by members (or their proxies) attending the meeting via video conferencing facilities.

To appoint a proxy, a member must complete and sign the form attached and send it to the IAM's registered office or by email with the subject "IAM proxy" to agm@iam.org.uk no less than 48 hours before the General Meeting (i.e., by 10:30am on 14th November 2023).

Notes:

1. The proxy need not be a member of the IAM. If your proxy is not a member, please advise them to provide identification on arrival at the AGM. Where the proxy is attending the meeting by video conference then such identification will be deemed to have been made by the prior provision of the email address of the proxy to agm@iam.org.uk by 10:30 am on 14th November 2023 at the latest.
2. You may appoint the Chair of the meeting as your proxy.
3. Unless a proxy notice indicates otherwise, it will be treated as allowing the person appointed discretion as to how to vote both in relation to the principal resolutions and also on any ancillary or procedural resolutions put to the meeting and any adjournment of the meeting.